

## Individual Cabinet Member Report – transfer of capital scheme from provisional to approved programme

(If any background papers attached to this request are exempt please add the following paragraph here: The attached background papers are NOT FOR PUBLICATION in accordance with paragraphs.....of Schedule 12A of Part 1 of the Local Government Act 1972. PLEASE DO NOT INCLUDE ANY EXEMPT INFORMATION ON THIS FORM).

<b>Name of Cabinet Member</b>	Cllr Rob Simister
<b>Delegations Checked and certified by</b>	
<b>Name of officer requesting the decision</b>	John Backley
<b>Contact details of officer</b>	<a href="mailto:John.backley@southandvale.gov.uk">John.backley@southandvale.gov.uk</a> tel 01235 540443
<b>Details of decision required</b>	<p>That £20,000 be transferred from the provisional capital budget to the approved capital budget to meet the cost of carrying out flood improvement works in West Hagbourne.</p> <p>That the cabinet member for HR, IT and Technical Services approves the South Oxfordshire District Council to enter into an agreement with Drayton Construction Ltd for a flood alleviation scheme in West Hagbourne.</p>

<p><b>Recommended Action</b></p>	<p><b>Details of the contractual arrangements</b></p> <p>The council engineering contracts Monson requested quotes from three companies for the work to reduce flooding in West Hagbourne. The quotes received were:</p> <table border="0"> <tr> <td style="padding-left: 40px;">1</td> <td>Company A (Drayton Construction Ltd)</td> <td style="text-align: right;">£14,240.47</td> </tr> <tr> <td style="padding-left: 40px;">2</td> <td>Company B</td> <td style="text-align: right;">£14,535.40</td> </tr> </table> <p>Company C were asked to provide a quote but, late in the process advised they would not be.</p> <p>As fewer than three quotes were received and the value of the contract is under £75,000, as per page 241 of Part 4 of the council constitution 2016 (contract procedure rule 64), the head of service in consultation with the cabinet member agrees to accept the lowest offer from company A, Drayton Construction as inviting additional quotations is unlikely to achieve greater value for money.</p> <p><b>Details of the proposed works</b></p> <p>The last flooding here was in Feb/March 2014 – all alongside Main Street with six properties affected. This was caused by high, constant flows from the west running into the village for many weeks.</p> <p>The proposed work is to permanently ensure such flows pass along a bypass culvert/watercourse along the south side of the village, away from Main Street and where no properties are at risk. A plan of the extent of proposed works is attached – showing diverted flows west to east, from D to A (West Hagbourne2B-model).</p> <p>Regrading of the watercourse downstream of the Thatch Cottage (Moor Lane as shown in red in plan attached) will also be undertaken with part of this budget at a cost of £1,000, although after that there must be riparian/parish input on a regular basis.</p>	1	Company A (Drayton Construction Ltd)	£14,240.47	2	Company B	£14,535.40
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2	Company B	£14,535.40					
<p><b>Reasons for recommending decision</b></p>	<p>To carry out works and reduce risk of flooding to houses in West Hagbourne.</p>						

<p><b>Financial details</b></p>	<p>Officers consider that the quote provided by Drayton Construction offers the best value for money. Work by the council’s engineers in designing the scheme, procuring the contractor and overseeing the works is £3,000.</p> <p>The Environment Agency has indicated that the scheme would be suitable to received FDGiA (flood defence grant in aid) of up to £20,000. However, the council must pay for the cost of the scheme and then apply for the grant although there is no guarantee that the EA will fund 100 per cent of the final cost of the scheme.</p> <p>Officers request that the budget of £20,000 be transferred to the approved budget to cover the contractor and engineering costs as well as to allow for any contingencies or additional works.</p>
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<b>Legal details</b>	<p>The council will enter into a licence to occupy and carry out works with the landowner.</p> <p>The council will also need to enter into a NEC contract for the engineering works with the contractor.</p>			
<b>Alternative options considered and rejected</b>	<p>The alternative would be to provide some protection to properties on an individual basis. This option was rejected as it does not allow for safe access and egress to the properties and does not seek to address the root cause of the flooding.</p>			
<b>Details of background documents</b>	None			
<b>Declarations / conflict of interest</b>	<b>Declarations of any other Cabinet Members consulted by the Cabinet Member making the decision.</b>			
<b>Consultation (officers/ward councillors)</b> <i>Legal, HR, Agenda 21 and finance should be consulted regarding the proposals. Ward Councillors, other Cabinet Members and officers should be consulted if the proposals will have an impact on their service area/ward.</i>	<b>Section</b>	<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	<b>Ward Councillors</b>	Pat Dawe	No comment	16 June 2016
		Jane Murphy		
	<b>Legal</b>	Sarah Solatra	Agreed with minor amends.	20 May 2016
	<b>Finance</b>	Emma Creed	Agreed	25 May 2016
	<b>Human Resources</b>	N/A		
	<b>Sustainability</b>	Heather Saunders	Agreed	18 May 2016
	<b>Diversity and Equality</b>	Cheryl Reeves	Agreed	20 May 2016
	<b>Press Officer</b>	Gavin Walton	No comment	
		<b>Procurement</b>	N/A	
	<b>Head of service</b>	Andrew Down	Agreed	23 May 2016
<b>Strategic Director's approval</b>	Steve Bishop			<b>Date</b> 16 June 2016
<b>Cabinet Member's approval</b>	Cllr Rob Simister			<b>Date</b> 17 June 2016
<b>Reasons for making decision</b>	To allow for work to progress on flood alleviation scheme in West Hagbourne			

## Appendix 1: Detailed capital scheme appraisal report

<b>Ownership of report/ scheme</b>	Cllr Rob Simister <a href="mailto:rob.simister@southoxon.gov.uk">rob.simister@southoxon.gov.uk</a>  Officer is John Backley <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>
<b>Details of the scheme</b>	A flood alleviation scheme in West Hagbourne to reduce flooding to houses in the village flooded in 2007 and 2012.
<b>Strategic objectives</b>	The scheme meets the council's strategic objectives to support local communities by reducing the risk of flooding in the village
<b>Purpose of the scheme</b>	The objectives of the scheme are to reduce the risk of flooding to houses along
<b>Benefits of the Scheme</b>	Any user of the train station or the car park will benefit from the toilet facility plus any other users passing by.
<b>Measuring the success of the scheme</b>	There are no current usage figures to measure any increase of usage of the facility. Officers will rely on feedback from users and potential use of public consultation exercises like the citizens panel to measure the success of the scheme.
<b>Financial details</b>	Financial details are shown in appendix 2
<b>Hurdles to be overcome</b>	None

## Appendix 2: Financial details

The capital cost of the scheme	Officers estimate the total cost of the scheme as £19,000
The profile of that expenditure	The main contractor cost is £14,240 and the engineering cost for design, quotes and overseeing contract is £3,000.  £1,650 has already been spent on design. The rest of the costs will be paid on completion.
The revenue consequences of the scheme (expenditure and income)	Only officer time to discuss with riparian landowners responsibility for keeping ditches clear plus the parish council.
Details of any specific sources of external finance available for this scheme	None
Any VAT implications of the scheme	None
Any financial risks associated with the scheme	None
Details of any financial return on the investment	None